

**DUNDEE VILLAGE COUNCIL
REGULAR MEETING 7:00 PM
APRIL 5, 2016
MINUTES**

A Regular Meeting of the Dundee Village Council was held April 5, 2016, at the Village Office Council Chambers. The meeting was called to order at 7:05 PM by President Norris. Present were President Norris, Village Clerk Massingill, Trustees Bunch, Gutierrez, Rigel, and Salib; excused Trustees Lazette and Mills. Also present were Village Manager David Uhl, Village Building Inspector Gary Dahl, Tanya Whitaker – The Independent and eleven interested citizens.

The Pledge of Allegiance was recited.

It was moved by Tr. Gutierrez and supported by Tr. Bunch to approve the Agenda with the addition of item (c) under consent Agenda, appointment of Jason Shaw to the Dundee Parks Department. Roll Call: Tr. Bunch, Gutierrez, Rigel, Salib and President Norris – yea. Motion carried.

It was moved by Tr. Rigel and supported by Tr. Salib to approve the Minutes of the March 1, 2016, Workshop and the March 1, 2016, regular Council Meeting as printed. Roll Call: Tr. Bunch, Gutierrez, Rigel, Salib and President Norris – yea. Motion carried.

PETITIONS & COMMUNICATIONS

(a) Citizens Comments

Building Inspector Gary Dahl reported that 19 new home permits had been issued. The West Side Park playground equipment has been installed. The soccer fields are being stripped this week for the start of the adult soccer program this weekend.

It was moved by Tr. Gutierrez and supported by Tr. Salib to accept the Petitions & Communications and place on file. Roll Call: Tr. Bunch, Gutierrez, Rigel, Salib and President Norris – yea. Motion carried.

CONSENT AGENDA:

(a) Downtown Development Authority

1. Resignation: Sean McClellan
2. Appointment: Jamie Crozier...Term to expire 2/28/2018

(b) Mayfly Music Festival Village Support Request

(c) Dundee Parks Department Appointment: Jason Shaw ...Term to expire 2/28/20

It was moved by Tr. Rigel and supported by Tr. Salib to accept the Consent Agenda and place on file. Roll Call: Tr. Bunch, Gutierrez, Rigel, Salib and President Norris – yea. Motion carried.

OLD BUSINESS: None

NEW BUSINESS

It was moved by Tr. Rigel and supported by Tr. Salib to approve the Michigan Gas Utilities Natural Gas Equipment & Operations Easement Agreement for Oak Street. Roll Call: Tr. Gutierrez, Rigel, Salib, Bunch and President Norris – yea. Motion carried.

It was moved by Tr. Gutierrez and supported by Tr. Bunch to Adopt Resolution #2016:09: A Resolution for Designation of Street Administrator. Roll Call: Tr. Rigel, Salib, Bunch, Gutierrez and President Norris – yea. Motion carried.

It was moved by Tr. Gutierrez and supported by Tr. Salib to Adopt Resolution #2016:010: A Resolution for a Liquor Control License at 145 Riley Street. Roll Call: Tr. Salib, Bunch, Gutierrez, Rigel and President Norris – yea. Motion carried.

It was moved by Tr. Gutierrez and supported by Tr. Salib to Adopt Resolution #2016:11: A Resolution for a Liquor control License at 116 Tecumseh Street. Roll Call: Tr. Bunch, Gutierrez, Rigel, Salib and President Norris – yea. Motion carried.

It was moved by Tr. Rigel and supported by Tr. Salib to award S&M Vitale Cement Contractor, Inc. the contract to replace sidewalks for the 2016 Sidewalk Program at a cost not to exceed \$18,412.00. Roll Call: Tr. Rigel, Salib, Bunch, Gutierrez and President Norris – yea. Motion carried.

It was moved by Tr. Gutierrez and supported by Tr. Rigel to hire Spicer Group to provide the Village of Dundee with professional engineering services for Village projects. Roll Call: Tr. Gutierrez, Rigel, Salib, Bunch and President Norris – yea. Motion carried.

It was moved by Tr. Gutierrez and supported by Tr. Salib to hire Spicer Group to provide engineering services for the primary design of the River Raisin Pedestrian Bridge at a cost not to exceed \$5,500.00. Roll Call: Tr. Rigel, Salib, Bunch, Gutierrez and President Norris – yea. Motion carried.

It was moved by Tr. Rigel and supported by Tr. Salib to approve Tetra Tech change order # 1 at a cost not to exceed \$7,555.39. Roll Call: Tr. Salib, Bunch, Gutierrez, Rigel and President Norris – yea. Motion carried.

It was moved by Tr. Rigel and supported by Tr. Salib to approve the Service Agreement with Monroe County Business Development Corp. in the amount of \$2,500.00. Roll Call: Tr. Salib, Bunch, Gutierrez, Rigel and President Norris – yea. Motion carried.

It was moved by Tr. Salib and supported by Tr. Rigel to Approve Payment of Bills in the amount of \$86,977.70. Roll Call: Tr. Bunch, Gutierrez, Rigel, Salib and President Norris – yea. Motion carried.

VILLAGE MANAGER'S COMMENTS:

Manager Uhl stated that the Village has been very busy with a number of developers interested in various locations within the Village. Manager Uhl thanked the staff for stepping up this past week to undertake a number of projects left unfinished in the wake of Chris Goerlich's resignation. Jimmy John's has broken ground and the Belle Estates ground breaking ceremony date is not known. The DDA Farmer's Market will have a flower day May 7th at 10:00 am. The Farmer's Market grand opening will be May 14th. He explained the Redevelopment Liquor License program for the downtown area. It should help a number of new developments in downtown. Gary Dahl and Manager Uhl approached a family-owned restaurant from out of town to see if they would be interested in coming to Dundee. The Village is partnering with the Monroe County Community College to get a student from the construction management program for the Building Department this summer. Manager Uhl attended the Heart of Badge Press Conference in Monroe to show support for law enforcement in the county.

COUNCIL MEMBER'S COMMENT:

Tr. Rigel wanted to know if the DDA had ordered flowers for the downtown and if the grass mowing contract had been awarded. Manager Uhl stated that the flowers had been ordered, and the mowing contract did not need to be renewed this year. Tr. Rigel wished Manager Uhl good luck in his election plans for running for county sheriff. She stated that the plan for posting the Village Manager's position should be addressed earlier rather than later if Dave is elected to the county sheriff position.

PUBLIC COMMENT:

Gary Lazette from the township requested that the parking lot light not be forgotten. Gary Dahl said he had spoken to DTE and they should be taking care of it shortly.

Shirley Massingill announce that she would be presenting to the Monroe County Historical Commission for the 2016 Monroe County Historical Projects Fund grant for the Old Mill Museum on April 6th. Requested funds would be used for upgrading the museum archives.

With no further business before the Council, the Regular Council Meeting was adjourned at 8:15 pm.

Village Clerk
Shirley D. Massingill