

PUBLIC ACT 51, SECTION 18j, MCL 247.668j
Annual Certification of Employee-related Conditions

CITY OR VILLAGE NAME Village of Dundee

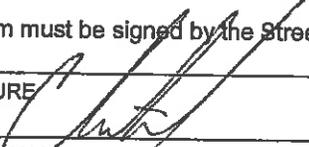
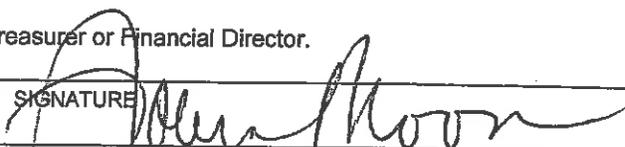
Beginning September 30, 2014, and annually each September 30 thereafter, certification must be made for compliance to Section 18j of Public Act 51 of 1951, MCL 248.668j. A local road agency must certify that it has (a) developed an employee compensation plan for its transportation employees as described OR (b) the local road agency must certify that medical benefits are offered to its transportation employees or elected public officials in compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569, or, that it does not offer medical benefits to its transportation employees or elected public officials.

Compliance with (a)
I certify compliance with MCL 247.668j (a).
Our compensation plan for transportation employees meets the minimum criteria of MCL 247.668j (a)(i - iv).

Compliance with (b)
I certify compliance with MCL 247.668j (b), and as such, offer one of the following;
I certify that medical benefits are offered to the transportation employees or elected public officials.
Or, I certify that medical benefits are not offered to the transportation employees or elected public officials.

Non-compliance with (a) or (b)
I certify that we are not in compliance with MCL 247.668j.
I understand that failure to comply with certification of (a) or (b) of MCL 247.668j may result in the withholding of all or part of the distributions made to this local road agency from the Michigan Transportation Fund.

This form must be signed by the Street Administrator and the Treasurer or Financial Director.

SIGNATURE 		SIGNATURE 	
PRINTED NAME Chris Goerlich		PRINTED NAME Robin Moon	
TITLE Village Engineer/Street Administrator	DATE 7/30/2014	TITLE Financial Director	DATE 7/30/2014

Due Each September 30

Return the completed form to:

Michigan Department of Transportation, Financial Operations Division, P.O. Box 30050, Lansing, MI 48909

Note 10 Retirement Commitments

Plan Description

The Village of Dundee is in an agent multiple-employer defined benefit pension plan with the Municipal Employees Retirement System (MERS), administered by the State of Michigan. The Village's covered payroll for employees covered by the system for the year ended February 28, 2014 was \$534,158 out of a total of \$1,023,469.

VILLAGE OF DUNDEE

Notes to Financial Statements
Year Ended February 28, 2014

Note 10 Retirement Commitments (Continued)
Plan Description (Concluded)

All full time Village employees are eligible to participate in MERS. Benefits vest after 10 years of service. Village employees who retire at or after age 60 with 10 years, age 55 with 15 years, and age 50 with 25 years of credited service are entitled to an annual retirement benefit of 2.0% of a member's 5 year final average compensation multiplied by the years of credited service not to exceed 30 years, payable until attainment of the age at which unreduced social security benefits are available (currently age 65 for normal retirement, gradually increasing to age 67). Upon attainment of this age, the benefit reverts to 1.7% of a member's 5 year final average compensation. The system also provides disability retirement allowance, non duty death allowance, duty connected death and post retirement adjustments. These benefit provisions and all other requirements are established and may be amended by state statute and Village council resolution.

The Municipal Employees Retirement System of Michigan issues a publically available financial report which may be obtained by writing to MERS, 447 North Canal Road, Lansing, Michigan, 48197.

Employees contribute 7.0% of their wages to the plan. The Village is required to contribute the remaining amounts necessary to fund the system, using the actuarial basis specified by State statute. The Village's annual required contribution was 12.24 % for the fiscal year ending February 28, 2014. The contribution requirements of plan members and the Village are established by the Village and by the MERS Board of Trustees. The required contribution was determined as part of the December 31, 2011 actuarial valuation using the entry age normal cost method.

Significant actuarial assumptions include: 1) a rate of return on the investment of present and future assets of 8.0% per year compounded annually, 2) projected salary increases of 4.5% per year compounded annually, attributable to inflation, 3) additional projected salary increases ranging from 0.0% to 4.2% per year, depending on age, attributable to seniority/merit, and 4) the assumption that benefits will increase 2.5% per year (annually) after retirement.

The actuarial value of assets was determined using techniques that smooth the effects of short-term volatility in the market value of investments over a five year period. The Village's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll over 30 years.

Contributions Required and Contributions Made

MERS funding policy provides for periodic employer contributions at actuarially determined rates that, expressed as percentages of annual covered payroll, are designed to accumulate sufficient assets to pay benefits when due. The normal cost and amortization payment were determined using an attained age actuarial funding method. Unfunded actuarial accrued liabilities, if any, were amortized as a level percent of payroll over a period of 30 years.

The contribution to MERS for the year ended February 28, 2014, of \$117,549 was made in accordance with actuarially determined requirements computed through an actuarial valuation performed as of December 31, 2012. The Village contributed \$80,297; employees contributed \$37,252 (7.0% current covered payroll). The Village's contribution rate has been adjusted to 12.24% effective March 1, 2014.

VILLAGE OF DUNDEE

Notes to Financial Statements
Year Ended February 28, 2014

Note 10 Retirement Commitments (Concluded)
Contributions Required and Contributions Made (Concluded)
Three-year Trend Information

<u>Fiscal Year</u> <u>Ending</u>	<u>Annual</u> <u>Pension Cost</u>	<u>Percentage of</u> <u>Annual Pension</u> <u>Cost Contributed</u>	<u>Net Pension</u> <u>Obligation</u>
2/29/12	\$33,648	100%	-
2/28/13	80,469	100%	-
2/28/14	80,297	100%	-

Valuation Ended December 31,

	<u>2010</u>	<u>2011</u>	<u>2012</u>
Actuarial value of assets	\$2,829,725	\$2,886,660	\$2,812,920
Actuarial accrued liability (entry age)	3,755,572	3,670,981	3,705,841
Unfunded (overfunded) AAL	925,847	784,321	892,921
Funded ratio	75%	78.5%	75.9%
Annual covered payroll	467,830	529,871	498,769
UAAL as a percentage of annual covered payroll	198%	148%	179%

VILLAGE OF DUNDEE

*Major Street Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
Year Ended February 28, 2014*

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
State grants:				
Gas and weight tax	\$180,000	\$180,000	\$212,682	\$32,682
Interest	1,000	1,000	1,416	416
Other	0	0	1,770	1,770
Total Revenues	<u>181,000</u>	<u>181,000</u>	<u>215,868</u>	<u>34,868</u>
Expenditures				
Public works:				
Construction	235,626	235,626	87,753	147,873
Routing maintenance - roads and streets	158,700	158,700	143,214	15,486
Traffic services - maintenance	11,633	11,633	1,756	9,877
Winter maintenance	24,612	24,612	63,503	(38,891)
Roadside parks and parkways	73,301	73,301	41,957	31,344
Administration, engineering and recordkeeping	30,860	30,860	28,512	2,348
Total Expenditures	<u>534,732</u>	<u>534,732</u>	<u>366,695</u>	<u>168,037</u>
Excess (Deficiency) of Revenues over Expenditures	(353,732)	(353,732)	(150,827)	202,905
Other Financing Sources (Uses)				
Operating transfers in	361,599	361,599	200,000	(161,599)
Operating transfer out	(7,867)	(7,867)	(7,867)	0
Total Other Financing Sources (Uses)	<u>353,732</u>	<u>353,732</u>	<u>192,133</u>	<u>(161,599)</u>
Net Change in Fund Balance	0	0	41,306	41,306
Fund Balance - Beginning of Year	0	0	662,583	662,583
Fund Balance - End of Year	<u>\$0</u>	<u>\$0</u>	<u>\$703,889</u>	<u>\$703,889</u>

VILLAGE OF DUNDEE

Local Street Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
Year Ended February 28, 2014

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
Revenues				
State grants:				
Gas and weight tax	\$60,000	\$60,000	\$74,525	\$14,525
Interest	500	500	717	217
Other revenues	6,856	6,856	10,563	3,707
Total Revenues	<u>67,356</u>	<u>67,356</u>	<u>85,805</u>	<u>18,449</u>
Expenditures				
Public works:				
Construction - contractual services	122,093	122,093	182,463	(60,370)
Routing maintenance - roads and streets	141,678	141,678	132,612	9,066
Traffic services - maintenance	3,208	3,208	1,047	2,161
Winter maintenance	26,712	26,712	47,371	(20,659)
Administration, engineering and recordkeeping	40,872	40,872	36,236	4,636
Total Expenditures	<u>334,563</u>	<u>334,563</u>	<u>399,729</u>	<u>(65,166)</u>
Excess (Deficiency) of Revenues over Expenditures	(267,207)	(267,207)	(313,924)	(46,717)
Other Financing Sources (Uses)				
Operating transfers in	306,457	306,457	200,000	(106,457)
Operating transfers out	(39,250)	(39,250)	(39,250)	0
Total Other Financing Sources (Uses)	<u>267,207</u>	<u>267,207</u>	<u>160,750</u>	<u>(106,457)</u>
Net Change in Fund Balance	0	0	(153,174)	(153,174)
Fund Balance - Beginning of Year	0	0	392,488	392,488
Fund Balance - End of Year	<u>\$0</u>	<u>\$0</u>	<u>\$239,314</u>	<u>\$239,314</u>

Village of Dundee Adopted FY 2015 Budget Document

FUND/DEPARTMENT	FY 2010 Audited	FY 2011 Audited	FY 2012 Audited	FY 2013 Audited	FY 2014 Budgeted	FY 2015 PROPOSED
202 - MAJOR HIGHWAY						
MAJOR HIGHWAY REVENUE						
485.001 TRANSFER FROM MUNIC. HWY FUND	197,000.00	175,000.00	234,657.00	200,000.00	361,599	262,157
546.000 GAS AND WEIGHT TAX	181,676.87	183,309.91	192,152.40	208,382.67	180,000	180,000
665.000 INTEREST ON INVESTMENT	4,352.75	4,008.96	1,810.34	1,343.70	1,000	700
672.006 SPECIAL ASSESSMENT WASHINGTON REV	-	-	-	-	-	2,439
676.000 SELF-HELP MONIES	20,598.79	-	-	-	-	-
677.000 MISCELLANEOUS INCOME	2,941.55	32,862.50	990.00	1,528.00	-	500
691.213 GRANT REVENUE	-	53,960.00	(960.00)	-	-	-
697.000 APPROPR. FROM FUND BALANCE	-	-	-	-	-	15,961
MAJOR HIGHWAY REVENUE TOTAL:	406,569.96	449,141.37	428,649.74	411,254.37	542,599	461,757
EXPENDITURES						
451 - CONSTRUCTION						
702.000 WAGES - GENERAL	-	404.30	-	-	4,000	4,000
714.000 BENEFITS	-	92.52	-	-	-	-
715.000 FICA	-	30.93	-	-	460	460
757.000 MATERIALS	-	-	-	-	3,000	1,500
757.001 SIDEWALK MATERIALS	-	51,875.73	-	-	25,000	25,000
801.000 CONSULTANT	-	-	-	-	2,000	2,000
804.000 LEGAL EXPENSES	-	-	-	-	200	200
805.000 ENGINEERING	1,520.00	-	-	-	5,966	21,000
818.000 CONTRACTUAL	1,710.00	497.50	23,210.00	3,901.00	190,000	81,000
940.000 EQUIPMENT RENTAL	-	-	-	-	2,000	2,000
974.000 SIDEWALK/A.D.A.	-	-	-	-	3,000	3,000
CONSTRUCTION TOTAL:	3,230.00	52,900.98	23,210.00	3,901.00	235,626	140,160
463 - MAINTENANCE						
702.000 WAGES - GENERAL	34,314.65	26,185.05	29,682.32	25,593.56	35,000	35,000
714.000 BENEFITS	11,923.87	5,273.52	7,342.11	5,376.08	13,000	6,000
715.000 FICA	2,625.08	2,003.29	2,271.01	1,957.97	2,700	2,700
757.000 MATERIALS	11,187.11	81,624.27	9,213.96	17,308.01	25,000	30,000
818.000 CONTRACTUAL	41,777.70	225,764.55	42,807.82	81,314.80	35,000	35,000
940.000 EQUIPMENT RENTAL	35,405.10	46,225.15	46,528.28	38,921.57	48,000	50,000
MAINTENANCE TOTAL:	137,233.51	387,075.83	137,845.50	170,471.99	158,700	158,700
473 - TRAFFIC SERVICE MAINTENANCE						
702.000 WAGES - GENERAL	-	109.96	568.25	-	5,000	1,200
714.000 BENEFITS	-	92.52	107.97	-	50	50
715.000 FICA	-	8.41	43.47	-	383	92
757.000 MATERIALS	501.58	267.97	1,675.53	1,811.25	6,000	5,000
940.000 EQUIPMENT RENTAL	-	23.70	-	-	200	200
941.000 MISCELLANEOUS EXPENSE	-	-	-	-	-	100
TRAFFIC SERVICE MAINTENANCE TOTAL:	501.58	502.56	2,395.22	1,811.25	11,633	6,642
478 - WINTER MAINTENANCE						
702.000 WAGES - GENERAL	4,163.06	12,263.28	3,709.66	5,482.63	8,000	8,000
714.000 BENEFITS	1,821.71	2,405.47	863.78	1,196.53	2,000	2,000
715.000 FICA	247.76	1,008.91	283.83	419.45	612	612
757.000 MATERIALS	4,389.27	7,926.33	1,711.65	-	8,000	8,000
818.000 CONTRACTUAL	-	-	-	-	3,000	3,000
940.000 EQUIPMENT RENTAL	5,742.14	27,444.19	6,832.96	10,263.45	3,000	5,000
WINTER MAINTENANCE TOTAL:	16,363.94	51,048.18	13,401.88	17,362.06	24,612	26,612

Village of Dundee Adopted FY 2015 Budget Document

FUND/DEPARTMENT	FY 2010 Audited	FY 2011 Audited	FY 2012 Audited	FY 2013 Audited	FY 2014 Budgeted	FY 2015 PROPOSED
202 - MAJOR HIGHWAY CONTINUED						
482 - ROAD SIDE PARK						
702.000 WAGES - GENERAL	7,845.42	7,142.51	10,006.82	16,646.77	17,000	17,000
714.000 BENEFITS	2,815.37	1,387.77	2,483.36	3,463.98	3,000	3,000
715.000 FICA	600.20	530.02	765.72	1,273.52	1,301	1,301
757.000 MATERIALS	6,186.17	3,327.03	1,510.87	3,806.51	5,000	5,000
818.000 CONTRACTUAL	18,019.20	17,826.74	16,764.11	21,718.85	34,000	34,000
940.000 EQUIPMENT RENTAL	3,875.97	10,625.72	8,685.58	13,084.65	13,000	13,000
ROAD SIDE PARK TOTAL:	39,342.33	40,839.79	40,216.46	59,994.28	73,301	73,301
483 - ADMINISTRATION & ENGINEERING						
702.004 WAGES - CLERICAL	27,284.82	32,962.49	20,181.70	27,659.51	23,000	28,000
714.000 BENEFITS	1,267.35	882.40	975.43	1,676.02	1,800	1,800
715.000 FICA	2,028.09	2,570.74	1,544.21	2,114.68	1,760	2,142
803.000 AUDIT FEES	1,200.00	1,200.00	1,200.00	1,200.00	1,200	1,300
805.000 ENGINEERING	-	1,601.08	3,122.74	-	3,000	1,000
941.000 MISCELLANEOUS EXPENSE	281.00	344.80	100.00	-	100	500
ADMINISTRATION & ENGINEERING TOTAL:	32,061.26	39,561.51	27,124.08	32,650.21	30,860	34,742
941 - CONTRIBUTION TO OTHER FUNDS						
965.020 TRANSFER TO OTHER FUNDS	-	-	-	13,400.00	7,867	21,600
965.305 TRANSFER/1993 MTF (DEBT)	-	(3,917.56)	-	-	-	-
CONTRIBUTION TO OTHER FUNDS TOTAL:	-	(3,917.56)	-	13,400.00	7,867	21,600
MAJOR HIGHWAY EXPENDITURE TOTAL:	228,732.62	568,011.29	244,193.14	299,590.79	542,599	461,757
BEGINNING FUND BALANCE	294,095.33	471,932.67	353,062.75	537,519.35	649,183	649,183
APPROPR FROM FUND BALANCE						(15,961)
SURPLUS/(DEFICIT)	177,837.34	(118,869.92)	184,457	111,663.58	-	-
REMAINING FUND BALANCE	471,932.67	353,062.75	537,519.35	649,182.93	649,183	633,222

Village of Dundee Adopted FY 2015 Budget Document

FUND/DEPARTMENT	FY 2010 Audited	FY 2011 Audited	FY 2012 Audited	FY 2013 Audited	FY 2014 Budgeted	FY 2015 PROPOSED
203 - LOCAL HIGHWAY						
LOCAL HIGHWAY REVENUE						
485.001 TRANSFER FROM MUNIC. HWY FUND	230,000.00	280,000.00	242,461.00	200,000.00	306,457	284,600
546.000 GAS AND WEIGHT TAX	61,001.41	64,882.07	67,783.07	72,989.01	60,000	62,000
665.000 INTEREST ON INVESTMENT	3,939.91	3,076.10	1,426.06	782.18	500	400
672.000 SPECIAL ASSESSMENT	-	-	9,288.33	7,100.56	6,756	6,413
672.006 SPECIAL ASSESSMENT WASHINGTON ST	-	-	-	-	-	3,965
676.000 SELF-HELP MONIES	20,598.79	-	-	-	-	-
677.000 MISCELLANEOUS INCOME	150.00	32,462.50	530.00	405.00	100	-
697.000 APPROP. FROM FUND BALANCE	-	-	-	-	-	20,739
LOCAL HIGHWAY REVENUE TOTAL:	315,690.11	380,420.67	321,488.46	281,276.75	373,813	378,117
EXPENDITURES						
451 - CONSTRUCTION						
702.000 WAGES - GENERAL	131.28	340.30	584.59	47.16	1,000	1,000
714.000 BENEFITS	103.51	57.82	67.48	35.31	100	100
715.000 FICA	10.04	26.04	44.72	3.60	115	115
757.000 MATERIALS	-	-	-	-	200	200
805.000 ENGINEERING	-	-	-	-	3,528	19,800
818.000 CONTRACTUAL	-	-	21,500.00	-	115,000	79,800
900.000 PUBLISHING	-	96.00	-	-	150	700
974.000 SIDEWALK/A.D.A.	-	-	12.78	-	2,000	2,000
CONSTRUCTION TOTAL:	244.83	520.16	22,209.57	86.07	122,093	103,715
463 - MAINTENANCE						
702.000 WAGES - GENERAL	27,251.34	26,881.87	30,825.23	30,408.01	35,000	36,000
714.000 BENEFITS	8,694.53	4,625.90	6,005.95	6,377.92	6,000	6,500
715.000 FICA	2,084.74	2,056.52	2,346.87	2,326.13	2,678	2,754
757.000 MATERIALS	7,314.60	75,005.02	9,193.65	14,988.37	18,000	15,000
818.000 CONTRACTUAL	15,001.48	197,623.74	81,590.55	64,186.09	30,000	40,000
940.000 EQUIPMENT RENTAL	38,399.29	56,947.72	50,130.55	49,291.49	50,000	50,000
MAINTENANCE TOTAL:	98,745.98	363,140.77	180,092.80	167,578.01	141,678	150,254

Village of Dundee Adopted FY 2015 Budget Document

FUND/DEPARTMENT	FY 2010 Audited	FY 2011 Audited	FY 2012 Audited	FY 2013 Audited	FY 2014 Budgeted	FY 2015 PROPOSED
LOCAL HIGHWAY CONTINUED						
473 - TRAFFIC SERVICE MAINTENANCE						
702.000 WAGES - GENERAL	-	-	46.22	38.94	100	100
714.000 BENEFITS	-	-	67.48	36.48	50	50
715.000 FICA	-	-	3.54	2.97	8	10
757.000 MATERIALS	-	-	1,473.16	740.81	3,000	1,000
940.000 EQUIPMENT RENTAL	-	260.97	16.34	-	50	100
941.000 MISCELLANEOUS EXPENSE	138.12	-	-	-	-	-
TRAFFIC SERVICE MAINTENANCE TOTAL:	138.12	260.97	1,606.74	819.20	3,208	1,260
478 - WINTER MAINTENANCE						
702.000 WAGES - GENERAL	4,552.97	6,499.23	3,020.88	3,461.86	8,000	8,000
714.000 BENEFITS	1,552.59	1,098.65	607.34	707.46	2,000	2,000
715.000 FICA	272.74	572.77	231.15	264.78	612	612
757.000 MATERIALS	4,389.27	7,926.30	1,711.65	-	9,000	7,000
818.000 CONTRACTUAL	7,421.98	12,856.65	-	-	7,000	-
940.000 EQUIPMENT RENTAL	138.13	-	4,183.86	6,246.40	100	7,000
941.000 MISCELLANEOUS INCOME	-	-	-	-	-	100
WINTER MAINTENANCE TOTAL:	18,327.68	28,953.60	9,754.88	10,680.50	26,712	24,712
483 - ADMINISTRATION & ENGINEERING						
702.004 WAGES - CLERICAL	27,284.82	32,962.49	25,544.84	37,696.27	31,000	38,000
714.000 BENEFITS	1,267.35	882.38	975.45	1,676.01	3,000	2,000
715.000 FICA	2,028.09	2,554.28	1,965.72	2,882.61	2,372	2,907
803.000 AUDIT FEES	1,200.00	1,200.00	1,200.00	1,200.00	1,500	1,500
805.000 ENGINEERING	-	204.80	3,122.71	-	3,000	1,500
ADMINISTRATION & ENGINEERING TOTAL:	31,780.26	37,803.95	32,808.72	43,454.89	40,872	45,907
941 - CONTRIBUTION TO OTHER FUNDS						
965.020 TRANSFER TO OTHER FUNDS	-	-	-	13,400.00	7,867	21,600
965.026 TRANSFER TO DEBT PEARL	18,550.00	18,275.00	17,888.00	17,588.00	22,195	21,706
965.074 TRANSFER TO OAK/PLANK DEBT	-	9,863.00	9,638.00	9,288.00	9,188	8,963
CONTRIBUTION TO OTHER FUNDS TOTAL:	18,550.00	28,138.00	27,526.00	40,276.00	39,250	52,269
LOCAL HIGHWAY EXPENDITURE TOTAL:	167,786.87	458,817.45	273,998.71	262,894.67	373,813	378,117
BEGINNING FUND BALANCE	243,710.02	391,613.26	313,616.48	361,106.23	379,488	379,488
APPROPR. FROM FUND BALANCE						(20,739)
SURPLUS/(DEFICIT)	147,903.24	(78,396.78)	47,489.75	18,382.08	-	-
REMAINING FUND BALANCE	391,613.26	313,216.48	361,106.23	379,488.31	379,488	358,749

Village of Dundee, Monroe County
Annual Certification (MCL 247.668J)

Active Transportation Employees

Job Classification	Wage Rate
DPW Leader	\$24.57
DPW Lt Equip Operator	\$23.56
DPW Lt Equip Operator	\$21.85
DPW Lt Equip Operator	\$16.78
Water Operator	\$23.61
Part Time/Seasonal	\$10.00
Part Time/Seasonal	\$10.00
Part Time/Seasonal	\$10.00

Village Council (governing body)

Ted Norris President
Janet Bunch President Pro Tem
Tom Rohrbach
Pat Rigel
Joann Maseman
Greg Lazette
Mike Salib

Village Hall is open Monday through Friday from 8:00 am – 5:00 pm
Village Council members can be contacted by calling Dundee Village Hall at 734-529-3430